



## Job Announcement Teacher Assistant

Riverdale Neighborhood House, Inc (RNH) serves the vibrant, diverse community of Riverdale offering programs and human services for families and individuals in the greater Bronx. Our highly respected Early Childhood Center offers educational programs for 3K and Pre-K for All.

RNH is looking to hire a **Teacher Assistant** to work with preschool aged children for the **2024-2025 School Year**.

### Responsibilities & Duties:

- Assist and cooperate with the Head Teacher to ensure the safety of all children
- Assist in the implementation of the curriculum;
- Help achieve RNH's commitment to uphold all NYC and NYS educational standards;
- Attend supervision meetings with your Head Teacher;
- Participate in group conferences and workshops to further professional growth as suggested or required
- Provide coverage in a variety of classrooms and children;
- Help maintain clean and neat facility and classroom adhering to safety protocols;
- Participate, as requested, in RNH events;
- Complete other assignments made by the Director of RNH administrative staff

### Qualifications:

- Flexible, energetic individual who contributes to a positive and collaborative culture at RNH
- High School Diploma or GED
- Teacher Assistant Certification completed within first year
- Minimally 1 year of experience working in early childhood and/or with children preferred
- Successful Background check and State Central Registry clearances required
- Able to perform physical activities including constant bending, standing, and lifting up to 25-30 lbs.

**Work Schedule:** Monday - Friday from 9:00AM-5:00 PM

**Pay Rate:** \$30,000-\$38,000 /Salary

**To Apply:** Please send a resume and cover letter by **email** to Criselda Carmenate, Director of Children's Programs at [ccarmenate@riverdaleonline.org](mailto:ccarmenate@riverdaleonline.org). **No phone calls, please.**

**EQUAL OPPORTUNITY EMPLOYER:** Riverdale Neighborhood House is an Equal Opportunity Employer.

**Work authorization:** United States (Required)